

Top Hat Student Response System

Set-up Instructions for Students



UW-Madison students receive a discounted price for Top Hat. These instructions show you how to use your UW-Madison credentials to log on to Top Hat and purchase a subscription.

Logging on to Top Hat

If you received an email invitation from your professor, click the **Join course** link in the email and **proceed to step 3**. Otherwise, start with step 1.

1. From a web browser, go to www.tophat.com, click the **Sign up** link, then select to sign up as a **Student**.
2. When you see the screen for a join code, enter the 6-digit code provided by your instructor.
3. You will see the UW-Madison identity management screen where you enter your UW-Madison NetID login credentials. Enter your credentials.
4. You will be redirected back to the Top Hat login page where you will have two options to select from to continue:
 - **Continue creating a new student account:** Select this option if you do NOT yet have a Top Hat account and are registering with Top Hat for the first time. After clicking the button, complete the registration steps to finalize your account; your email and username are automatically populated and you will not be able to edit those fields.
 - **Update with an existing account:** Select this option if you ALREADY have a Top Hat account. After clicking the button you should log on to Top Hat with your existing Top Hat credentials; doing this will associate your existing account with your UW-Madison NetID account.

Going forward, you will use your UW-Madison login credentials to access Top Hat. To do this, go to <https://app.tophat.com/login>.

Enrolling & Subscribing

If you don't already have a Top Hat subscription you will need to purchase one before you can access your course. You can use an unlimited number of Top Hat courses during your subscription period.

1. In Top Hat, next to the course name, click the **Enroll** button. If you don't have a subscription to Top Hat you'll be taken to the subscription screen.
2. Select your preferred subscription term and payment option and follow the instructions on screen to complete your payment.

Getting Help

If you have questions or are having technical difficulty with Top Hat, please contact them directly via one of the following methods:

- **Top Hat Support Center** - <https://support.tophat.com>
- **Phone** - (888) 663-5491

